

Important Dates for Public Drinking Water Operators/Owners

- ❑ **CCR (Consumer Confidence Report) Sampling/Wholesale Data.** CCR sampling and violation histories available from DEQ annually around **mid-March**. (*Community systems*)
- ❑ **CCR - Wholesale Systems.** **April 1** is the final date for wholesale systems to provide sample and violations data to purchasing systems. (*Community systems*)
- ❑ **CCR Report Due.** By **July 1** of each year for all community water systems. (*Community systems*)
- ❑ **CCR Certification.** **October 1** (or within 90 days of distribution, whichever is first) is the final date to submit a CCR Certification Completion form to DEQ regional offices. (*Community systems*)
- ❑ **Monitoring Schedules.** **Monthly** review of sample monitoring schedules, generally completed in the first week of each month. (*All public water systems*)
- ❑ **Monitoring Waiver Requests.** Due prior to the **end of a 3-Year monitoring period**. (*Community and Non-community Non-transient systems*)
- ❑ **Sample Results.** Sample results due to DEQ no later than the **10th day of the following month in which the sampling was completed**. (*All public water systems*)
- ❑ **Annual Fee Assessments Mailed.** **September 1**. (*All public water systems*)
- ❑ **Annual Fee Assessments Due.** Annual drinking water fee assessments are due **October 1, but not past due until November 1**. Some payments are due on a monthly or quarterly basis. (*All public water systems*)
- ❑ **Backflow Prevention Assemblies Testing.** Backflow prevention devices inspections and testing due **annually** based on date of last testing. (*All public water systems*)
- ❑ **Loan and Grant Applications.** (*Community and Non-community Non-transient systems*)
 - October to mid January** – DEQ accepting Letters of Interest for grants and loans for upcoming year’s priority lists.
 - May** – DEQ Board adopts priority lists for upcoming year.
 - May** – Notices sent to Letter of Interest submitters, informing them of availability of funds for upcoming year for their project.
 - July 1** – Beginning of period covered by priority list (first opportunity to enter into new loans/grants).
 - June 30 (of the following year)** – End of period covered by priority list (all grant and loan offers must be signed for current fiscal year).
- ❑ **Source Water Protection Grant Applications.** (*Community and Non-community Non-transient systems*)
 - June to August 7th** – DEQ is accepting applications.
 - Mid-August** – Applications reviewed and ranked. Projects approved by DEQ Director and EPA.
 - September** – Applicants notified and sub-award agreements developed and signed.
 - September 30 (of the following year)** – Project deadline and grant closeout.
- ❑ **Sanitary Surveys Due.** Check and prepare for sanitary survey based on a **three or five-year basis**. (*All public water systems*)
- ❑ **Public Notification Deadlines.** (*All public water systems*)
 - Tier 1 - **24 hours**
 - Tier 2 - **30 days**
 - Tier 3 - **12 months**
- ❑ **Operator Annual License Renewal.** Operator licenses must be **renewed annually**, which come due each year **on the operator’s birthday**. (*Community and Non-community Non-transient systems*)

Calendar of Dates/Deadlines Outside of Normal Operations

<u>Month</u>	<u>Program/Due Dates</u>
January	Review sample schedule for the year: Remember to review this monthly all year, generally in the first week of each month. Annual Fee Assessments Invoices: Payment 90 – Days Past Due Notices for DW Fee Assessments mailed out September 1st. <i>(All public water systems)</i>
February	-----
March	CCR: Sampling and violation histories available for community water systems. <i>(Community systems)</i> 3 Quarter Fee Assessment Invoices: Mailed out to Quarterly payers
April	CCR: April 1 is the final date for wholesale systems to provide sample data and violations to purchasing systems. <i>(Community systems)</i>
May	Loans and Grants: DEQ Board adopts priority lists for upcoming year. <i>(Community and Non-community Non-transient systems)</i> Loans and Grants: Notices sent to Letter of Interest submitters, informing them of availability of funds for upcoming year for their project. <i>(Community and Non-community Non-transient systems)</i> Annual Fee Assessments: May 1 – Over 180 Days Past Due Disapproval of PWS sent to PWSs that have not paid. <i>(All public water systems except 3rd Quarter invoice.)</i>
June	Loans and Grants: June 30 – all grant and loan offers must be signed for current fiscal year. <i>(Community and Non-community Non-transient systems)</i> Source Water Protection Grant Application: DEQ is accepting applications.
July	CCR: CCR due July 1. <i>(Community systems)</i> Loan/Grants: July 1 first opportunity to enter into new loans/grants. <i>(Community and Non-community Non-transient systems)</i>
August	Source Water Protection Grant Application: Applications reviewed and ranked. Projects approved by DEQ Director and EPA.
September	Annual Fee Assessments Invoices: September 1 – fee assessments mailed. <i>(All public water systems)</i> <i>1st quarter Fee Assessment Invoices: September 1 mailed out to quarterly PWS)</i> Source Water Protection Grant Application: Applicants notified and sub-award agreements developed and signed.
October	Annual Fee Assessments Invoices: Payment due October 1. <i>(All public water systems)</i> Loans and Grants: DEQ accepting Letters of Interest for loans and grants through mid-January. <i>(Community and Non-community Non-transient systems)</i> CCR: CCR certification due October 1 (or within 90 days of distribution, whichever is first) to DEQ regional offices. <i>(Community systems)</i> Monitoring waiver requests due. <i>(Community and Non-community Non-transient systems)</i> Source Water Protection Grant Application: Project deadline and grant closeout.
November	Annual Fee Assessments Invoices: Payment past due November 1. <i>(All public water systems)</i>
December	2 Quarter Fee Assessment Invoices: Mailed out to quarterly PWS payers <i>(All public water systems)</i>