

Portneuf Watershed Advisory Group
April 17, 2007

Group Memory

Snake River Conference Room, Pocatello Regional Office
Idaho Department of Environmental Quality

The Idaho Department of Environmental Quality Pocatello Regional Office hosted a meeting on Tuesday, April 17, 2007 in the Snake River Conference Room at the Regional Offices located at 444 Hospital Way, Suite 300 in Pocatello, Idaho.

Meeting participants included the following voting members of the Portneuf Watershed Advisory Group: Kim Gower (JR Simplot Company), Wilder Hatch (Caribou Soil Conservation District), M. Keene Hueftle (South East Idaho Environmental Network), Jim Mende (Idaho Department of Fish and Game), Hannah Sanger (Portneuf Greenway Foundation, Inc.), John W. Sigler (City of Pocatello), Candon Tanaka (Shoshone-Bannock Tribes), Roger Thompson (Southeast Idaho Flyfishers), and Elliot Traher (Natural Resources Conservation Service).

The following non-voting members were also in attendance: Pauline Bassett (Caribou Soil Conservation District), Lester Galloway (Tribal Water Resources Commission), Amy Jenkins (Idaho Association of Soil Conservation Districts), Greg Mladenka (Idaho Department of Environmental Quality), Andrew Ray (Idaho Department of Environmental Quality), Sue Skinner (US EPA Region X), Lynn Van Every (Idaho Department of Environmental Quality), and Clarice Villa (Tribal Water Resources Commission).

Members who were absent from the meeting included: Larry Ghan (alternate, Bannock County Commission), Brad Higginson (Caribou-Targhee National Forest), Kevin Koester, Louis Wasniewski (alternate, Caribou-Targhee National Forest), and Lin Whitworth (Bannock County Commission).

Non-voting members who were not present included Chris Banks (Idaho Association of Soil Conservation Districts), Tracy Chellis (US EPA Region X, Watershed Unit), and Leigh Woodruff (US EPA Region X, Watershed Unit).

Wendy Green Lowe of P2 Solutions facilitated the discussion. This "group memory" documents discussion and decisions that occurred.

Review and Approval of Previous Minutes

The Watershed Advisory Group members approved the 19 December 2006 and 16 January 2007 minutes.

Working Charter for the Portneuf Watershed Advisory Group

Wendy Lowe had prepared a draft Working Charter for the Portneuf Watershed Advisory Group. The participants reviewed and revised the draft. The final Working Charter is attached. This document will provide guidance to the Watershed Advisory Group over the next year. Changes can be made at the discretion of the Watershed Advisory Group to better support their processes.

It was noted that Candon Tanaka will talk with Tribal officials and let the Watershed Advisory Group know who the official representative of the Shoshone-Bannock Tribes will be. He would prefer to be listed as an alternative, supporting a commissioner.

Brief History of the Clean Water Act, TMDLs, and WAGs in Idaho

Lynn Van Every (DEQ) provided a presentation.

Load Estimates and Targets from Existing TMDL

Greg Mladenka (DEQ) passed out a handout that provided a load analysis for suspended sediment and total phosphorus for the Portneuf River subbasin.

Documents Relevant to the April 17, 2007 Meeting

Two documents were provided to participants during the meeting. Both can be found on the project website located at:

http://www.deq.state.id.us/about/regions/portneuf_river_tribs_wag/index.cfm

The two documents are:

- "April 17, 2007 PowerPoint" found under the *Presentations* heading on the website
- "Load Analysis of Pollutants Identified in the Portneuf River Subbasin" found under the *Reference Documents* heading

Next Meeting

The next meeting of the Portneuf Watershed Advisory Group will be on May 15, 2007 in the Snake River Conference Room at the Regional Offices located at 444 Hospital Way, Suite 300 in Pocatello, Idaho. The objectives for the meeting will include:

- Discuss who each member of the Portneuf Watershed Advisory Group represents
- Review EPA guidance for reporting "daily loads"
- Review current estimates of sediment and TP loads against the 2001 TMDL
- Discuss process used to estimate loads

Next Steps

The following next steps will be completed:

- 1) Wendy Lowe will make changes in the Working Charter as agreed to (attached).
- 2) The Shoshone-Bannock Tribes will determine who should serve on the Portneuf Watershed Advisory Group on their behalf.
- 3) Wendy Lowe will prepare and distribute this Group Memory to all voting and non-voting members via email.
- 4) Idaho Department of Environmental Quality will post Lynn Van Every's presentation and the handout provided by Greg Mladenka on the website as soon as possible.

Wendy Lowe's contact information: (208) 523-6668 and wendy@p2-solution.com

Portneuf Watershed Advisory Group

Working Charter

Background

The Idaho Department of Environmental Quality (DEQ) must revise the Total Maximum Daily Load (TMDL) for the Portneuf River Subbasin. As part of its process for revising the existing TMDL, DEQ is required to convene a Watershed Advisory Group composed of people who have an interest in how the watershed is managed. The membership of the Watershed Advisory Group includes voting and non-voting members who represent agencies, communities, industries, other interested parties or individuals, and the Shoshone-Bannock Tribes, all of whom affect or are affected by the management of the watershed. This Watershed Advisory Group will provide advice to the DEQ throughout the process, which is expected to take approximately one year.

Mission

The mission of the Portneuf Watershed Advisory Group is to advise DEQ in its efforts to develop a revised Total Maximum Daily Load (TMDL) for the Portneuf River Subbasin.

Vision for the Portneuf Watershed Advisory Group

The Portneuf Watershed Advisory Group envisions a final product that will have the following characteristics:

- Defensible
- Clean
- Credible
- Workable
- Revised
- Agreement
- Improved
- Beneficial
- Implementable
- Restore
- Attainable
- Noticeable
- Acceptable
- Fair
- Useful
- Swimable

Portneuf Watershed Advisory Group's Planning Area

The Portneuf Watershed Advisory Group will focus its attention on the Portneuf Watershed as illustrated in Attachment 1.

Membership of the Portneuf Watershed Advisory Group

The following individuals are the voting members of the Portneuf Watershed Advisory Group:

Kim Gower
J R Simplot Co.
1150 Highway 30 W
Pocatello, 83204
(208) 232-6620
kgower@simplot.com
Wilder Hatch
Caribou Soil Conservation District
390 E. Hooper
Soda Springs, ID 83276

(208) 547-2558
dubhatch@aol.com

Brad Higginson (alt: Louis Wasniewski)
Caribou-Targhee National Forest
1405 Hollipark Drive
Idaho Falls, ID 83401
(208) 557-5760
bhigginson@fs.fed.us

M. Keene Hueftle
South East Idaho Environment Network

1630 Monte Vista Dr.
Pocatello, ID 83201
(208) 232-8862
kh4momearth@cableone.net

Kevin Koester
P. O. Box 697
Lava, ID 83246
(208) 766-5382
kevkoester@aol.com

Jim Mende
Idaho Fish & Game
1345 Barton Road
Pocatello, ID 83201
(208) 232-4703
[jmende\(idfg.idaho.gov\)](mailto:jmende(idfg.idaho.gov))

Hannah Sanger
Portneuf Greenway Foundation Inc.
P.O. Box 71
Pocatello, ID 83204
(208) 234-4929
pgf1@hostidaho.com
John W. Sigler
City of Pocatello
911 N 7th Ave.
Pocatello, Idaho 83201
(208) 234-6225

jsigler@pocatello.us

Candon Tanaka
Shoshone-Bannock Tribes, Water Quality
PO Box 306, Pima Drive
Fort Hall, ID 8323
(208) 478-3906
ctanaka@shoshonebannocktribes.com

Roger Thompson
Southeast Idaho Flyfishers
642 North Old Highway 91
Inkom, ID 83245
(208) 775-3431
4PRO@highstream.net

Elliot Traher
Natural Resources Conservation Service
1551 Baldy Ave
Pocatello, ID 83204
(208) 237-4628 x 125
[Elliot.Traher\(id.usda.gov\)](mailto:Elliot.Traher(id.usda.gov))

Lin Witworth (alt: Larry Ghan)
Bannock County Commission
624 E. Center Street
Pocatello, ID 83201-6274
(208) 236-7211
linw@co.bannock.id.us

It was noted at the April 17, 2007 meeting that Candon Tanaka expects that he will not be a voting member of the Watershed Advisory Group. He will inquire with Tribal officials and let the Watershed Advisory Group know who the official representative of the Shoshone-Bannock Tribes will be.

Non-voting members of the Portneuf Watershed Advisory Group include:

Chris Banks, Idaho Association of Soil
Conservation Districts
390 E Hooper Ave
Soda Springs, ID 83276
(208) 547-4396
cbanks@idahoag.us

Pauline Bassett
Caribou Soil Conservation District
390 E Hooper Ave
Soda Springs, ID 83276
(208) 547-4396
[Pauline.bassett\(id.nacdnet.net\)](mailto:Pauline.bassett(id.nacdnet.net))

Tracy Chellis
US EPA Region 10
Watershed Unit, OW-134
1200 Sixth Avenue
Seattle, WA 98101
(206) 553-6326
chellis.tracy@epa.gov

Lester Galloway
Tribal Water Resources Commission
Box 306
Fort Hall, ID 83203
(208) 239-4589
sgalloway@shoshonebannocktribes.com

Amy Jenkins, Idaho Association of Soil
Conservation Districts
1551 Baldy Ave
Pocatello, ID 83204
(208) 237-4628, ext 120
ajenkins@idahoag.us

Greg Mladenka
Idaho Department of Environmental Quality
444 Hospital Way, Suite 300
Pocatello, ID 83201
(208) 236-6160
greg.mladenka@deq.idaho.gov

Andrew Ray
Idaho Department of Environmental Quality
444 Hospital Way, Suite 300
Pocatello, ID 83201
(208) 236-6160
andy.ray@deq.idaho.gov

Sue Skinner
US EPA Region 10
c/o Idaho State University, Biological Sciences
Dept.
650 Memorial Drive, Room 406
Pocatello, ID 83209
(208) 282-4326
skinner.susan@epa.gov

Clarice Villa
Tribal Water Resources Commission
Box 306
Fort Hall, ID 83203
(208) 239-4589
cvilla@shoshonebannocktribes.com

Leigh Woodruff
US EPA Region 10
Watershed Unit, OW-134
1200 Sixth Avenue
Seattle, WA 98101
208-378-5774
woodruff.leigh@epa.gov

Additional members may be added in the future.

Proposed Process for Developing the Portneuf Watershed Advisory Group's Final Product

It is expected that the Portneuf Watershed Advisory Group will complete its work on the following draft meeting schedule:

April 17, 2007:

- Working Charter
- Clean Water Act and Section 303(d) of the Clean Water Act
- Load estimates and targets from the 2001 TMDL

May 15, 2007:

- Review EPA guidance for reporting "daily loads"
- Review current estimates of sediment and TP loads against the 2001 TMDL
- Discuss process used to estimate loads

June 19, 2007:

- Review results of beneficial use reconnaissance program collections
- Discuss interpretation of beneficial use reconnaissance program assessment results
- Discuss and agree on pollutants for inclusion in the TMDL

July 17, 2007:

- Review impaired reaches of the mainstem Portneuf
- Review causes of impairment of the mainstem Portneuf

August 21, 2007:

- Discuss pollutant targets for the mainstem Portneuf
- Discuss load allocation for the mainstem Portneuf

September 18, 2007:

- Review impaired reaches of the Portneuf River tributaries
- Review causes of impairment of the Portneuf River tributaries

October 16, 2007:

- Discuss pollutant targets for the Portneuf River tributaries
- Discuss load allocation for the Portneuf River tributaries

November 20, 2007:

- Receive presentation on draft TMDL

January 15, 2008:

- Discuss draft TMDL
- Reach agreement on comments to DEQ on the draft TMDL

February 19, 2008:

- Review comments submitted by the public on the draft TMDL
- Reach agreement on advice to DEQ regarding how to address public comments

March 18, 2008:

- Receive presentation on final TMDL
- Agree on final comments to DEQ regarding final TMDL

Ground Rules for Meetings of the Portneuf Watershed Advisory Group

The Portneuf Watershed Advisory Group has agreed to the following ground rules:

No side conversations	Identify proxy if not here
Speak one at a time	Easy on people, hard on issues
No personal attacks	Speak up
Stay on task	Offer solutions (frame in the positive)
Abide by time limits	Everyone participate
No rhetorical questions	Treat all with respect

Process for Portneuf Watershed Advisory Group Decision-Making

The Portneuf Watershed Advisory Group agreed to work by consensus, if possible, within the schedule outlined in this Working Charter. Consensus is defined as "Everyone understands, agrees with, and will support the decision." This definition means that when people leave the room following a decision, they should not voice a lack of support to others.

If consensus is not possible within the schedule outlined in this Working Charter, the Portneuf Watershed Advisory Group may elect to resort to a majority of voting members at the scheduled meeting. A quorum will be defined as 7 voting members.

Non-voting members will actively participate in all discussions leading up to decisions.

If a vote is taken, the minority perspective will be respectfully communicated in addition to the majority decision.

Attachment 1.

Portneuf River Subbasin (17040208)

Bannock & Caribou Counties, Idaho
 Water Quality Monitoring Sites
 (City of Pocatello, Portneuf SWCD,
 Caribou SCD, USGS, and Idaho DEQ)

*Click for
 Detailed Map*



