

# INSTRUCTIONS FOR TIER I ANNUAL COMPLIANCE CERTIFICATION TABLE

FORM AQ-C2

The Annual Compliance Certification must address all terms and permit conditions that were applicable during the reporting period. To comply with the requirements of IDAPA 58.01.01.322.11, complete an Annual Compliance Certification Table (Form AQ-C2) for each Tier I operating permit that was effective during the reporting period. If more than one Tier I operating permit existed during the reporting period, do not repeat information that is identical between the permits. For example, if the Tier I operating permit was amended or modified during the reporting period, include all permit conditions on the Annual Compliance Certification Table (Form AQ-C2) for the most recently issued permit. For the Annual Compliance Certification Table (Form AQ-C2) completed for the preceding permit (i.e., the permit that was amended or modified), enter only those permit conditions that are different (i.e., not identical) from the permit conditions in the permit that it replaced.

## Column 1: Permit Condition Number

Enter the number of each permit condition or term exactly as it appears in the Tier I permit.

## Column 2: Compliance Determination Methods

Identify the method(s) or other means used by the owner or operator for determining the compliance status with each term and condition during the certification period. Such methods and other means shall include, at a minimum, the methods and means required by the Tier I operating permit; this includes at a minimum any testing and monitoring methods identified in the Tier I permit that were conducted during the relevant time period. The owner or operator may cross-reference the permit or previous reports to identify the various information elements required in a certification. This allows the certification to be a short, concise compliance statement that is not burdened by restating detailed information that has already been provided.

If necessary, the owner or operator shall also identify any other material information that must be included in the certification to comply with Section 113(c)(2) of the Clean Air Act, which prohibits knowingly making a false certification or omitting material information. Other material information includes information beyond required monitoring that has been specifically assessed in relation to how the information potentially affects compliance status. This requirement does not impose a duty on the owner or operator to assess every possible piece of information that may have some undetermined bearing on compliance. If other material information is specified as a compliance determination method, also indicate in Column 2 if the monitoring frequency is continuous or intermittent.

## Column 3: Monitoring Frequency

Indicate whether the data collected using the compliance determination method in Column 2 provided continuous or intermittent data. For example, if the permit condition requires the installation, calibration, maintenance and operation of a NO<sub>x</sub> CEMS, then the monitoring frequency would most likely be "continuous." If the permit condition requires an annual performance test for PM-10, then the frequency would be "intermittent." In this column of the Table, enter "C" for continuous, "I" for intermittent, and "N/A" if monitoring frequency is irrelevant for the particular permit condition.

Continuous data means the results of monitoring, including the results of instrumental or noninstrumental monitoring, emission calculations, manual sampling procedures, recordkeeping procedures, or any other form of information collection procedure that is designed to serve as monitoring on a continuous basis, provided: (1) the number of data records generated is equivalent to the number of averaging periods for the permit term and condition over the reporting period of the compliance certification, (2) the data have the same averaging period as the permit term and condition, and (3) the data are in the same units as the permit term and condition, or correlated directly with that permit term and condition. Intermittent data means data which are not continuous data.

## Column 4: Deviations and Excess Emissions Events

Identify each deviation and excess emissions event associated with the Permit Condition in Column 1 that occurred during the Annual Compliance Certification reporting period. As noted above, the owner or operator may cross-reference previous reports to identify the various information elements required in a certification (e.g., "Refer to Excess Emission Reports dated 10/17/02, 10/18/02, 4/8/03, and 4/15/03; and Semiannual Deviation reports dated 4/20/03 and 10/20/02"). This allows the certification to be a short, concise compliance statement that is not burdened by restating detailed information that has already been provided.

## Column 5: Compliance Status

The purpose of Column 5 is to report the status of compliance with the permit condition for the period covered by the certification, based on the method or means designated in Column 3. Enter the compliance status for each term and condition of the permit for the term covered by the Annual Compliance Certification by indicating whether compliance during the period was continuous (C) or intermittent (I). Each deviation identified during the reporting period shall be taken into account when determining the compliance status. If the emissions unit is subject to the CAM requirements of 40 CFR Part 64, then the compliance status decision should also identify as possible exceptions to compliance any periods during which an excursion or exceedance occurred.

Continuous compliance means collection of all monitoring data required by the permit under the data collection frequency required by the permit, with no deviations, and no other information that indicates deviations, except for those upsets or malfunctions during which compliance is not required pursuant to the underlying applicable requirement. Monitoring data includes information from instrumental (e.g., CEMS, COMS, or parameter monitors) and noninstrumental (e.g., visual observation, inspection, recordkeeping) forms of monitoring. Intermittent compliance means any form of compliance other than continuous compliance.

## Column 6: Attachments

Indicate if additional information is attached to aid the compliance determination. If multiple attachments are included, label each attachment as it applies to the respective permit condition. In Column 6 of Form AQ-C2, provide an identifier (A, 1, or similar) that clearly links the attachment to the permit condition. The attachment should also contain the unique identifier and the name or label of the attachment as it applies to the permit condition. Clearly indicate how the attachment applies to Columns 2, 3, 4, and 5 of Form AQ-C2.