



**STATE OF IDAHO
DEPARTMENT OF ENVIRONMENTAL QUALITY**

**IDAHO WASTEWATER FACILITY PLANNING GRANT
APPLICATION
(IDAPA 58.01.04)**

Section I: General Information

1. Name of Applicant:			
1. Mailing Address			County
City	State	Zip Code	Telephone Number
3. Contact Person		Title	
4. Title and description of project			
5. Area of project impact			
1. Population of area to be studied			
7. Proposed funding:			
State			
Applicant			
Other			
8. Estimated project start date (day/month/year)		9. Project duration (months)	
10. Estimated date report to be submitted to DEQ (day/month/year)			
11. Name and title of authorized representative			
Signature		Date	



Section II: Budget Information

Part A: Calculation of Grant(s)

Cost Classification	State Eligible Amount Required
1. Administrative expenses	
2. Preliminary expenses	
3. Engineering fees	
4. Equipment	
5. Miscellaneous	
6. Total (Add lines 1-5)	
7. Add: Contingencies (cannot exceed 3% of project cost)	
8. Subtract: Ineligible exclusions	
9. Total project amount (Add lines 6 and 7; subtract line 8)	
10. State share requested of line 9	
11. Grantee shares (from Part B-1 below)	
12. Other shares (from Part B-2 below)	
13. Total project (Add lines 10, 11, 12)	



Part B: Proposed Method of Financing Non-State Share

<p>1. Grantee Share</p> <p>Explain how the grantee share of the project will be financed. List methods of financing and amounts.</p>
<p>1. Other Shares</p> <p>Identify any shares to be provided by other funding sources.</p>

Section III: Assurances

<p>The applicant hereby assures and certifies compliance with the applicable regulations, policies, guidelines, and requirements as they relate to this application and to acceptance and use of state funds for this project.</p>
<p>The applicant possesses legal authority to apply for the grant and the ability to provide the local matching share for the grant. A resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.</p>
<p>The applicant will have sufficient funds available to meet the local share of the cost for this project.</p>
<p>The applicant will give the grantor or its authorized representative access to and the right to examine all records, books, papers, or documents related to the grant.</p>
<p>Signature of Authorized Representative Date</p>



**STATE OF IDAHO
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**IDAHO WASTEWATER PLANNING GRANT
APPLICATION CHECKLIST**

PART I: Project Identification

Name of Project:
Description of Project:

PART II: Application Requirements

Submit the following to the DEQ State Office:		
<input checked="" type="checkbox"/>	Form	
<input type="checkbox"/>	A.	State grant application (IDAPA 58.01.04.040.01)
<input type="checkbox"/>	B.	Authorizing resolution (IDAPA 58.01.04.040.02.a)
<input type="checkbox"/>	C.	Engineering contract (IDAPA 58.01.04.040.02.b)
<input type="checkbox"/>	D.	Certificate of negotiation (IDAPA 58.01.04.040.02.i)
<input type="checkbox"/>	E.	Proof of professional liability insurance (IDAPA 58.01.04.040.02.g.iv)
<input type="checkbox"/>	F.	Certification of financial and management capability (IDAPA 58.01.04.040.02.j)
<input type="checkbox"/>	G.	Checklist for incorporated nonprofit applicants
<input type="checkbox"/>	H.	Plan of study (IDAPA 58.01.04.040.02.c)
<input type="checkbox"/>		Adequate justification for selection of engineer as provided in IDAPA 58.01.04.040.02.g.