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Sample Employee Alternative Transportation Policy

Statement of Purpose

This policy is designed to assist in protecting Idaho's air quality through encouraging employees to use alternative modes of transportation for their commutes.

Definition

For the purpose of this policy, "alternative transportation" includes carpooling, vanpooling, using public transportation (e.g., a bus), bicycling, walking, and running.

Background

Air pollution, particularly ground-level ozone and fine particulate matter, is an immediate and ongoing concern in the Treasure Valley of Idaho. It impacts citizen health, economic growth, and quality of life. Vehicle exhaust contributes significantly to air pollution in the Treasure Valley. Using alternative modes of transportation leads to a reduction in the use of single-occupancy vehicles, which helps reduce emissions and protects air quality.

Statement of Policy

It is the policy of XXX that employees be encouraged to use alternative modes of transportation whenever possible. XXX's Alternative Transportation Coordinator [Employer: Consider appointing an employee to serve this role] is available to assist employees with their alternative transportation needs. In addition, XXX provides the following incentives to promote alternative transportation among employees: [Employer: Choose among these, add some of your own, or omit incentives altogether.]

- Secure bike racks
- Locker room and shower facilities
- Complimentary bus passes
- Complimentary Commuteride (vanpool) fares
- Preferred parking for carpoolers
- Guaranteed ride home

Implementation

This policy shall be effective immediately from the date of signature.

Dated the XXX day of XXX, 20XX.

Signature

